

EXTERNAL MEMO

TO: DELM COHORT 11 PARTICIPANTS & OTHER PREVIOUS COHORTS

FROM: CHIEF EXECUTIVE OFFICER

REF: KEMI/EDU/27/VOL. II/58

DATE: 24TH JANUARY, 2025

RE: EXAMINATION FOR DIPLOMA IN EDUCATION LEADERSHIP AND MANAGEMENT (DELM) COURSE - COHORT 11 AND OTHER PREVIOUS COHORTS: 26TH FEBRUARY TO 1ST MARCH, 2025

The Institute has been conducting training for the **Diploma in Education Leadership and Management (DELM)** Course for Cohort 11 participants.

The purpose of this memo therefore is to inform all **DELM Cohort 11 and other previous Cohorts** that the end of course examination will be conducted from **Wednesday 26th February - Saturday 1st March, 2025** in the regional venues across the Country. All Participants are requested to clear their outstanding course fee balances and proceed to download their exam card from the student portal <https://portal.kemi.ac.ke/>. Please note that examinations will only be administered to those participants with examination cards.

All participants are expected to be seated by **8.30am** during the examination period.

Attached exam timetable for your reference.

NB Fee payment should be made through e-citizen on <https://payments.kemi.ac.ke/>



DR. MAURICE ODONDO
CHIEF EXECUTIVE OFFICER



**DIPLOMA IN EDUCATION LEADERSHIP & MANAGEMENT (DELM) COHORT
11 EXAMINATION TIMETABLE**

DAY/DATE	TIME	PAPER	TIME	PAPER
Wednesday 26/2/2025	9.00am- 11.00am	101- ELP Education Law, Policy & Reforms	2.00pm ~ 4.00pm	201 - TEM Transforming Education Leadership & Management
Thursday 27/2/2025	9.00am- 11.00am	301 - ERM Institutional Resource Leadership & Management	2.00pm ~ 4.00pm	401 - CFS Effective Leadership for Child Friendly Schools
Friday 28/2/2025	9.00am- 11.00am	501 - IIE Leadership in ICT Integration in Education	2.00pm ~ 4.00pm	601- CUM Leadership in Curriculum Delivery
Saturday 01/3/2025	9.00am- 11.00am	701 - STI Leadership in Science Technology & Innovation	2.00pm ~ 4.00pm	801 - G & C Guidance & Counselling for Education Institutions

Approved By

Chief Executive Officer:

Date: 24th January, 2024